



LUDWIG-  
MAXIMILIANS-  
UNIVERSITÄT  
MÜNCHEN

INTERNATIONALE ANGELEGENHEITEN  
INTERNATIONAL OFFICE



# Exchange at LMU Munich

## Key Data for Partner Institution

### Institution Details

<b>Name of Institution</b>	Ludwig-Maximilians-Universität (LMU Munich)
<b>Postal Address</b>	International Office, Geschwister-Scholl-Platz 1 80539 München, Germany
<b>Visiting Address</b>	Ludwigstraße 27, room G007, 80539 München
<b>Website</b>	<a href="http://www.lmu.de/en/international/incoming">www.lmu.de/en/international/incoming</a>



### LMUexchange Contacts

<b>Admission Incoming Students</b>	Ms Ciska Voelmle Phone: +49 89 2180 - 3213; Fax: +49 89 2180 - 3136 lmexchange-incoming@lmu.de
<b>Scholarships Erasmus+ Students from Partner Countries</b>	Ms Lydia Mair Phone: +49 89 2180 - 2026; Fax: +49 89 2180 - 3136 lydia.mair@lmu.de
<b>Outgoing Students – USA, Canada, Australia, New Zealand</b>	Dr Harald David Phone: +49 89 2180 - 3720, Fax: +49 89 2180 - 3136 harald.david@lmu.de
<b>Outgoing Students – Asia, Europe (except EU), Middle East, Russia</b>	Dr Nicola Hillmer Phone: +49 89 2180 - 3859, Fax: +49 89 2180 - 3136 nicola.hillmer@lmu.de
<b>Outgoing Students – Africa, Israel Latin America, Southeast Asia</b>	Ms Susanne Rößler Phone: +49 89 2180 - 3859 susanne.roessler@lmu.de



### Nomination of Exchange Students

Please nominate exchange students using our online tool: <a href="http://www.lmu.de/international/incoming/nomination">www.lmu.de/international/incoming/nomination</a> before the following deadlines:	
Winter Semester	April 15
Summer Semester	October 15



### Application and Registration Procedures

<b>Application for Admission</b>	
After completing the online application ( <a href="http://www.lmu.de/international/incoming/application">www.lmu.de/international/incoming/application</a> ), students should sign, print out the form, have it signed by the relevant coordinator at the home university and then send it by post to the International Office at LMU.	
<b>Application Deadlines</b>	
Winter Semester: May 15	Summer Semester: November 15





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## Application and Registration Procedures (contd.)

### Registration

Registration of new incoming LMUexchange students takes place in September/October and March/April respectively. Students are informed about registration dates in the official letter of acceptance (Zulassungsbescheid), which they receive after the application deadline.



### Accommodation

The "Studentenwerk" is responsible for providing accommodation for LMUexchange students. The allocation of rooms is, however, coordinated at the International Office  
[www.lmu.de/international/incoming/housing](http://www.lmu.de/international/incoming/housing) [housing-incoming@lmu.de](mailto:housing-incoming@lmu.de)

Students wishing to apply for student accommodation should tick the appropriate box in the online application form for admission. **Applications arriving after the deadline cannot be considered.**



## The Academic Year

The academic year consists of two semesters – winter and summer.

Academic Year	Semester	Start Date	Lecture Start Date	Lecture End Date	End Date
2018/19	Summer	1 April 2019	23 April 2019	27 July 2019	30 September 2019
2019/20	Winter	1 October 2019	14 October 2019	7 February 2020	31 March 2020
	Summer	1 April 2020	20 April 2020	24 July 2020	30 September 2020
2020/21	Winter	1 October 2020	12 October 2020	5 February 2020	31 March 2021

Note: The months of March, August, and September are officially free of lectures. However, students may have examinations to take or papers to write during these months. Students should ask their departmental coordinators about the examination schedule.



## Studying at LMU Munich

### Course Information

Students may consult the online course catalogue at: [www.lsf.lmu.de](http://www.lsf.lmu.de) (no login required, they simply click on the link *Vorlesungsverzeichnis* to access the online course catalogue.)

The up-to-date course catalogue is available two months before the beginning of each semester. Before the catalogue goes online students may consult the faculty websites where there is often general information about choosing courses etc.

LMUexchange students must choose **at least 50%** of their course modules in one department only. Students should take **the other 50%** of their course modules in **no more than two other departments** (example: 50% of courses in the Department of German Philology, 25% of courses in the Department of History and 25% of courses in the Department of Politics).

If they have no previous knowledge and study experience in a subject area, LMUexchange students will solely be permitted to take introductory courses in this field. As a rule, bachelor students will not be permitted to take master courses (any exceptions to this rule will be discussed and decided by LMU).

### Grading System ([www.lmu.de/international/incoming/grading](http://www.lmu.de/international/incoming/grading))

At LMU credit for Bachelor and Master Courses is given in accordance with the European Credit Transfer System (ECTS). All coursework will be graded in accordance with the German grading system ("1"–"6", with "1" being the best and "6" the worst grade). A course that is graded with 4 or above is passed. Some course are not graded (non-graded lectures).





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## Language Requirements

### German Language Proficiency at LMU

We require that students taking courses taught in German have at least CEFR level B2 when commencing their studies at LMU. The same applies for students taking courses in English. For exceptions to this rule and further information see: [www.lmu.de/international/incoming/language](http://www.lmu.de/international/incoming/language)



## Language Courses

### Intensive Language Courses

Students can prepare for their study experience at LMU by participating in an intensive language course. Courses take place in March and September respectively. They are not free of charge but, on successful completion of the course, ECTS-points will be awarded.

### Cultural Program

An extensive cultural program with field trips and excursions also takes place in September and March.

Further information: [www.lmu-preparation.de](http://www.lmu-preparation.de)



## General Information

### Visa

Depending on the students' country of origin, there are different entry and residence regulations. If a visa is required to enter Germany, exchange students are strongly recommended to submit their printed application form and supporting documents **before** the application deadlines for admission to the university.

Detailed information can be found at:  
[www.lmu.de/international/incoming/visa](http://www.lmu.de/international/incoming/visa)

### Insurance

Adequate health insurance is mandatory for all exchange students. We strongly recommend that students arrive with adequate insurance to cover them until they are officially registered as students at LMU. They should then take out German health insurance cover for the duration of their stay at LMU. To avoid unnecessary costs, students should **not** take out any health insurance for their semester/year abroad before coming to Germany. Please note that travel insurance for the duration of their stay **is not enough** and will not be accepted at registration. Accident, personal and third party liability insurance for the duration of stay in Germany is strongly recommended. Detailed information can be found at:

[www.lmu.de/international/incoming/insurance](http://www.lmu.de/international/incoming/insurance)

### Students with Special Needs / Students with Children

To find out about facilities available at LMU before going abroad, students should first contact [lmuxchange-incoming@lmu.de](mailto:lmuxchange-incoming@lmu.de)



## Handbook for Exchange Students

### Handbook for Exchange Students

Detailed information about all points mentioned above and other useful information can be found at [www.en.uni-muenchen.de/students/exchange/incomings/austausch\\_engl/downloads](http://www.en.uni-muenchen.de/students/exchange/incomings/austausch_engl/downloads)

